

**NC 54 (From US 15/501 in Chapel Hill to NC 55 in Durham)
(STIP NO. U-5774)
Durham County, North Carolina
Progress Report – 2016 #9/10
Billing Period September 01 thru October 31, 2016**

1.0 RECENT MILESTONES AND ACTIVITY

- 8/12/2016 Initiated Draft Purpose and Need Report – draft completed pending review and submittal to NCDOT
- 8/24/2016 Initiated Public Involvement Plan – draft completed; pending review and submittal to NCDOT
- 8/26/2016 Initiated Agency Coordination Plan – draft completed; pending review and submittal to NCDOT
- 8/30/2016 Submitted Project Study Area Boundary to NCDOT Architectural Historian
- 9/13/2016 Multimodal 54 #4 meeting attended
- 9/26/2016 Coordination meeting with NCDOT Architectural historians regarding project study area and scope
- 10/14/2016 Completion of final edits to CCR – pending review and submittal to NCDOT
- 10/17/2016 Multimodal 54 #5 meeting attended
- 10/28/2016 SHRP2 R10 coordination meeting with NCDOT (Dr. Majed Al-Ghandour and Zahid Baloch)

2.0 SUMMARY OF PROGRESS

Task Order 1:

Task 1 – Project Management – 88% COMPLETE

- *10 out of 6 months of file maintenance and administrative record*
- *80% completion of project work plan – pending review and submittal to NCDOT*
- *1 status meeting with NCDOT*
- *4 out of 4 coordination meetings; 1 Tri-Managers meeting; 7 out of 9 teleconferences*
- *10 out of 6 months of general project management and progress reports*

- *Draft of project schedule initiated*
- *13 out of 10 internal coordination meetings*
- *2 SHRP2 quarterly coordination meetings with NCDOT*
- *Multimodal 54 monthly meetings at Chapel Hill-Carrboro Chamber of Commerce with minutes*
 - *Meeting 2 (June 30, 2016)*
 - *Meeting 3 (August 8, 2016)*
 - *Meeting 4 (September 13, 2016) – draft minutes pending review and submittal to NCDOT*
 - *Meeting 5 (October 17, 2016) – draft minutes pending review and submittal to NCDOT*
- *Coordination meeting with NCDOT Architectural historians regarding project study area and scope*

Task 2 – Data Collection – 91% COMPLETE

- *100% completion of Data Collection and Coordination*
- *100% completion of Environmental Features mapping and support mapping*
- *100% completion of data review*
- *100% completion of SDE GIS data development and archiving*
- *100% Submittal of traffic forecast request and mapping*
- *100% completion of traffic crash analysis*
- *100% Receipt and implementation of project orthophotography*
- *80% completion of purpose and need statement*
 - *Draft P&N prepared and awaiting review and submittal to NCDOT*
- *Data transmittals to NC 54 Multimodal*
 - *7/27/2016 – project data sheets, environmental features mapping, NCDOT Merger Process brochure*
 - *9/26/2016 – tiled environmental features mapping, vicinity maps, etc.*

Task 3 – Scoping – 52% COMPLETE

- *100% Submittal of Project Data Sheets*
- *100% Submittal of Agency Distribution/Mailing List*
- *100% Submittal of scoping letter*

- *100% Internal Scoping presentation and materials*
- *100% Internal Scoping meeting – minutes submitted*
- *80% completion of Start of Study letter and materials – pending review and submittal to NCDOT*

Task 4 – Public and Agency Coordination – 80% COMPLETE

- *80% completion of Public Involvement Plan – pending review and submittal to NCDOT*
- *80% completion of Agency Coordination Plan – pending review and submittal to NCDOT*

Task 5 – Community Characteristics Report Planning –100% COMPLETE

- *Coordination meeting/review of Draft CCR*

Task 5 – Community Characteristics Report CS – 89% COMPLETE

- *Coordination meeting/Kickoff of CCR efforts*
- *Field visit*
- *Submittal and review of Draft CCR*
- *Final report – pending review and submittal to NCDOT*

2.0 PERCENT COMPLETE

See Attachment A

3.0 NEXT MONTH'S MILESTONES AND ACTIVITIES

- Submit Crash Analysis
- Delivery Start of Study letter
- Submit Finalize CCR
- Submit Draft PIP
- Submit Draft P and N
- Coordinate External Scoping/CP1 meeting and schedule
- Prepare External Scoping/CP1 materials (handout, presentation)

- Hold External Scoping/CP1 pre-meeting and meeting
- Negotiate Task order 2
- Schedule SHRP2 10 meeting with FHWA

4.0 ISSUES/CONCERNS

- None currently.